1. CALL TO ORDER

At 5:00 p.m. Board President Kaiser called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Kaiser, Robinson, Griffin, Hovey

Absent: Thompson

1.1. Public comment on closed session items

There were no public comments.

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent Bob Feaster, Asst. Superintendent Dave Scott, Asst. Superintendent

2.2. Liability Claim

Per Government Code §54956.95

Claimant: 150037

Attending:

Kelly Staley, Superintendent Bob Feaster, Asst. Superintendent Dave Scott, Asst. Superintendent Kevin Bultema. Asst. Superintendent

2.3. Conference with Legal Counsel

Anticipated Litigation
Significant exposure to litigation
pursuant to Government Code
Section 54956.9(d)

(One Potential Case)

Attending:

Kelly Staley, Superintendent Bob Feaster, Assistant Superintendent Kevin Bultema, Assistant Superintendent Dave Scott, Assistant Superintendent

David Koll, Director

3. RECONVENE TO REGULAR SESSION

3.1 Call to Order

At 6:05 p.m. Board President Kaiser called the Regular Meeting to Order.

3.2 Report Action Taken in Closed Session

Board President Kaiser announced the Board had been in Closed Session and Claimant 150037 was denied unanimously (Ayes: Kaiser, Robinson, Griffin, Hovey with Thompson absent).

3.3 Flag Salute

At 6:07 p.m. Board President Kaiser led the salute to the flag.

4. STUDENT REPORTS

At 6:08 p.m. Little Chico Creek Principal Kristen Schrock introduced K Teacher Margie Werner who directed her students (Hunter Alderman, Hope Blofsky, Aiden Campbell, Audrey Cudlip, Lilyan Ericson, Caleb Hines, Layla Marshall, Ely Martinez, Andres Moreno, Mark Ortiz, Nathan Peyton, Ella Smith, Sapphyra Tuitele, Emma Waggoner, Jackson and Brady Wells, Jose Zavala) in four songs. At 6:18 p.m. CHS Teachers Sheena Sloan and Ronnie Cockrell introduced six Chico High FFA Officers: Jordan Bush, President; John Thorpe, Vice President; Rikaela Cook, Secretary; McKenzie Shaw, Reporter; Makenna Hazel, Sentinel; and Zac Wise, Treasurer, who presented an update on FFA activities.

5. SUPERINTENDENT'S REPORT

At 6:30 p.m. The Superintendent's Award for Classified staff was presented to Joel Salberg, Senior Custodian by Supervisor Dusty Copper and Emma Wilson Elementary Principal Kim Rodgers. The Superintendent's Award for Certificated was presented to Dave Foster by Shasta Elementary Principal Bruce Besnard. Assistant Superintendent Dave Scott presented an update and distributed a proposed calendar for LCAP activities.

6. ANNOUNCEMENTS

At 6:43 p.m. Board President Kaiser reminded everyone about the Parade of Lights being held this Saturday, October 18, at 7:30pm in downtown Chico.

7. ITEMS FROM THE FLOOR

At 6:45 p.m. Christia Marasco, Director of the Forest Ranch Charter School, presented the Board with a charter renewal petition.

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

At 6:46 p.m. The Board received employee reports from Bob Feaster for the District; Susie Cox for CSEA, Chapter 110; and Kevin Moretti for CUTA.

9. CONSENT CALENDAR

At 6:52 p.m. Board President Kaiser asked if anyone would like to pull a consent item for further discussion. Board Member Hovey asked to pull Items 9.1.1. and 9.2.7. Superintendent Staley noted that Item 9.2.7. had been pulled from this agenda and a corrected copy will return at the next Board meeting. Board Member Griffin moved to approve the remaining Consent Items; seconded by Board Clerk Robinson.

9.1. GENERAL

- 9.1.1. This item was pulled for further discussion.
- 9.1.2. The Board approved the Items Donated to the Chico Unified School District

| Donor | Item | Recipient |
|-----------------------------------|---------------------------|-------------------------------|
| First Christian Church | Misc. Supplies @ \$100.00 | Chapman Elementary |
| Sigma Omega Phi, Nulti-Cultural | Books @ \$150.00 | Chapman Elementary |
| Sorority, Inc. | #500.00 | Francis Miller - Flore enters |
| Alan Wilhelm | \$500.00 | Emma Wilson Elementary |
| Kimberly Guanzon | \$50.00 | Emma Wilson Elementary |
| Hooker Oak PTO | \$5,370.00 | Hooker Oak |
| Kathryn & Thomas Cole | \$300.00 | Hooker Oak |
| Azad's Martial Arts Family Center | Supplies @ \$600.00 | Rosedale Elementary |
| Eachfuture Cultural Network | \$500.00 | Marsh Jr. High |
| La Hacienda Restaurant | \$25.00 | Marsh Jr. High |
| Steve & Janet Keisey | \$50.00 | Chico High Choirs |
| Jolan Beres | \$50.00 | Chico High Choirs |
| Cal & Margarita Rainey | \$50.00 | Chico High Choirs |
| Joan M. Selchau | \$200.00 | Chico High Choirs |
| Karen Grove | \$150.00 | Chico High Choirs |
| Paul & Glenys Weber | \$100.00 | Chico High Choirs |
| Christopher & Mary Galloway | \$100.00 | Chico High Choirs |
| Tamera Selchau | \$100.00 | Chico High Choirs |
| Rich & Yvonne Underwood | \$50.00 | Chico High Choirs |
| Carol Thibeau | \$25.00 | Chico High Choirs |
| Je or Ja Carleton | \$15.00 | Chico High Choirs |
| Justin & Cari Rader | \$50.00 | Chico High Choirs |
| Joseph & Teresa Matthews | \$50.00 | Chico High Choirs |
| Dave, Teresa & Katie Brown | \$100.00 | Chico High Choirs |
| B. Scott Hood, D.D.S. | \$250.00 | Chico High Choirs |
| Chelle & Keith Schuler | \$40.00 | Chico High Choirs |
| Mr. & Mrs. Santos Rico, Jr. | \$100.00 | Chico High Choirs |
| Jeff Cochran | \$25.00 | Chico High Choirs |
| Karen Howey | \$40.00 | Chico High Choirs |
| Daniel Rice | \$100.00 | Chico High Choirs |
| Barry & Elizabeth Bettger | \$150.00 | Chico High Choirs |
| | | |

| Scott & Robin Dowell | \$40.00 | Chico High Choirs |
|-------------------------------------|--------------------------------------|----------------------|
| Thomas & Kelly Longnecker | \$100.00 | Chico High Choirs |
| Michael & Debra Ludiow | \$25.00 | Chico High Choirs |
| Triple R Ventures, Inc./Subway | \$2,000.00 | Pleasant Valley High |
| John Mitchell | \$4,275.00 | Pleasant Valley High |
| Celia O'Connell | \$55.00 | Pleasant Valley High |
| Kari & Roy Applegate | \$50.00 | Pleasant Valley High |
| Dianne Rupp | \$54.83 | Pleasant Valley High |
| Kim Borquez | \$37.76 | Pleasant Valley High |
| DeAnn Dawson | \$50.00 | Pleasant Valley High |
| Nenad Zivkovic | \$60.00 | Pleasant Valley High |
| Brandon Duntsch | \$80.00 | Pleasant Valley High |
| Sarah Silvestri | \$54.83 | Pleasant Valley High |
| CPOA Donation Fund | \$1,000.00 | Pleasant Valley High |
| Franklin Construction | Sand @ \$828.45 | Pleasant Valley High |
| John Alexander | Fish Tanks & Supplies @ \$150.00 | Pleasant Valley High |
| Burrito Bandito | Fundraiser Donations @ \$3,000.00 | Fair View High |
| Big Valley Divers | \$250.00 | Fair View High |
| Soroptimist Int'l of Bidwell Rancho | Bus Passes @ \$720.00 | Fair View High |
| - | Slats for Fencing @ \$338.63 | Ç . |
| La Hacienda Restaurant | \$750.00 | Fair View High |
| Jean McKay | \$25.00 | Fair View High |
| Coleen Petersen | Clothing @ \$300.00 | Fair View High |

9.2. EDUCATIONAL SERVICES

- 9.2.1. The Board approved the Expulsion of Students with the following IDs: 60845, 65755, 77286, 81619
- 9.2.2. The Board approved the Field Trip Request for the 5th Grade GATE Students to Attend the "Age of Sail" at Hyde St. Pier in San Francisco, CA from 4/30/15-05/01/15
- 9.2.3. The Board approved the Field Trip Request for CHS FFA Students to Attend the National FFA Convention in Louisville, KY from 10/29/14 to 11/01/14
- 9.2.4. The Board approved the Consultant Agreements (3) with: NCBOA Chico/Yuba; NSCOA (Chico Grapplers Association); and GSSRA for Officials for Chico High Athletic Events
- 9.2.5. The Board approved the Consultant Agreement with GSSRA for Officials for Pleasant Valley High Athletic Events
- 9.2.6. The Board approved the Consultant Agreements (7) with: Professional Tutors of America; Club Z; Future Stars Tutoring Services (formerly dba 100 Percent Learning Center); Community College Foundation; A+ Educational Centers; Boys 2 Men Girls 2 Women; and Achieve High Points to Provide Tutoring to Students Requesting State-Required Supplemental Services
- 9.2.7. This item was pulled from the Agenda
- 9.2.8. The Board approved the Obsolete Textbooks
- 9.2.9. The Board approved the Inspire School of Arts and Sciences Graduation Requirement Change

9.3 BUSINESS SERVICES

9.3.1. The Board approved the Accounts Payable Warrants

9.4 HUMAN RESOURCES

9.4.1. The Board approved the Certificated Human Resources Actions

| Employee | <u>Assignment</u> | Effective | Comment | | |
|-------------------------------|--------------------------------|------------------|--|--|--|
| Temporary Appointments | Temporary Appointments 2014/15 | | | | |
| Bohannon, Stephanie | Special Education | 10/01/14-6/04/15 | 0.48 FTE | | |
| Enserro, Hollis | Secondary | 9/15/14-6/04/15 | 0.2 FTE (increasing from 0.8 FTE to 1.0 FTE) | | |
| Morine, Lindsay | Secondary | 9/17/14-6/04/15 | 0.2 FTE (in addition to current 0.8 FTE probationary assignment) | | |
| Oison, Russell | Special Education | 9/15/14-6/04/15 | 1.0 FTE | | |
| Reggi-Bruchler, Gina | Secondary | 9/15/14-12/19/14 | 0.8 FTE | | |
| Snider, Gina | Secondary | 9/15/14-6/04/15 | 0.2 FTE (in addition to current 0.6 FTE permanent assignment) | | |
| Rescind Leave Request | | | | | |
| Goldmann, Chris | Secondary | 9/15/14 | Rescind 0.2 FTE Personal Leave. Returning to 1.0 FTE | | |
| Retirements/Resignations | | | | | |
| DiPasqua, Paul | Elementary | 1/05/2015 | Retirement | | |
| Joiner, Gerald | Project Specialist | 6/30/2014 | Resignation | | |
| Mosher, Elizabeth | Elementary | 1/05/2015 | Retirement | | |
| Teague, Laurie | Special Education | 8/24/2014 | Resignation | | |

9.4.2. The Board approved the Classified Human Resources Actions

| ACTION NAME | CLASS/LOCATION/ ASSIGNED HOURS | EFFECTIVE | COMMENTS/PRF #/ FUND/RESOURCE | |
|-------------------|---|------------|---|-----|
| APPOINTMENT | | | | |
| Alken, Courtny | Parent Classroom Aide- Restr/Hooker Oak/2.5 | 9/22/2014 | New Position/62/ Categorical/0500 | |
| Bourne, Craig | Parent Classroom Aide- Restr/Hooker Oak/2.5 | 9/22/2014 | New Position/63/ Categorical/0500 | - |
| Coogan, Matthew | Campus Supervisor/ FVHS/8.0 | 9/15/2014 | Vacated Position/52/ General/0000 | |
| Corcoran, Carla | IPS-Healthcare/Emma Wilson/6.0 | 9/29/2014 | Vacated Position/3/ Special Ed/6500 | |
| Cross, Sarah | Parent Classroom Aide- Restr/Emma Wilson/3.3 | 9/11/2014 | Vacated Position/186/ Categorical/0500 | |
| Dugan, Jeanne | Cafeteria Assistant/ PVHS/2.0 | 9/29/2014 | Vacated Position/117/ Nutrition/5310 | |
| Filippi, Janice | Cafeteria Assistant/ McManus/2.0 | 9/22/2014 | Vacated Position/120/ Nutrition/5313 | |
| Frank, Eric | IPS-Healthcare/CJHS/2.5 | 9/25/2014 | Vacated Position/325/ Special Ed/6500 | |
| Hassett, Debra | Cafeteria Assistant/ PVHS/4.0 | 9/22/2014 | Vacated Position/116/ Nutrition/5313 | |
| Hefner, Richard | Parent Classroom Aide- Restr/Chapman/4.0 | 9/16/2014 | New Position/48/ Categorical/3010 | |
| Hernandez, Lucita | Cafeteria Assistant/ CJHS/3.0 | 10/01/2014 | Vacated Position/118/ Nutrition/5310 | |
| Hogan, Frances | IA-Special Education/ BJHS/1.4 | 9/10/2014 | New Position/54/ Categorical/0500 | |
| | • | | | 111 |

| Jenkins, Scott | IA-Special Education/ BJHS/6.5 | 9/18/2014 | Vacated Position/53/ Special Ed/6500 |
|------------------------|--|--------------------------|---|
| Lopez, Danielle | Sub Assignment Clerk- Receptionist/Human Resources/3.0 | 9/08/2014 | New Position/258/ General/0000 |
| Pittenger, Kara | Parent Classroom Aide- Restr/Marigold/2.0 | 10/02/2014 | Vacated Position/304/ Categorical/0500 |
| Poe, C. Renee | Cafeteria Satellite Mgr/Hooker Oak/6.0 | 9/19/2014 | Vacated Position/114/ Nutrition/5313 |
| Rorive, Margaret | IA-Special Education/ FVHS/5.0 | 9/24/2014 | Vacated Position/282/ Special Ed/6500 |
| Starkey-Holder, Karen | Custodian/Loma Vista/8.0 | 9/08/2014 | Vacated Position/40/ General/0000 |
| Whitman-Hall, Brittany | IPS-Classroom/Loma Vista/6.0 | 9/11/2014 | Vacated Position/30/ Special Ed/6501 |
| Wilson, Lauren | IPS-Classroom/Loma Vista/6.0 | 9/15/2014 | Vacated Position/29/ Special Ed/6501 |
| Wong Espinal, Marlia | IA-Bilingual/Rosedale/5.3 | 9/22/2014 | New Position/22/ Categorical/0500 |
| Wootten, Rebekah | IPS-Healthcare/Loma Vista/6.0 | 9/22/2014 | Vacated Position/6/ Special Ed/6500 |
| Yates, Elsie | Cafeteria Satellite Mgr/Emma Wilson/6.9 | 9/17/2014 | Vacated Position/215/ Nutrition/5313 |
| RE-EMPLOYMENT | | | |
| Frost, Catherine | IA-Computers/Sierra View/4.0 | 9/29/2014 | New Position/17/ Grant/0500 |
| LEAVE OF ABSENCE | | | |
| Wilson, Corine | Registrar/BJHS/8.0 | 10/02/2014- 2/01/2015 | Per CBA 5.3.3 |
| RESIGNATION/TERMINAT | TON | | |
| Brazelton, Carol | Custodian/FVHS/8.0 | 9/19/2014 | PERS Retirement |
| Cerrato, David | Campus Supervisor/ PVHS/8.0 | 6/05/2014 | PERS Retirement |
| Folven, Lori | Cafeteria Assistant/ CHS/2.0 | 10/03/2014 | Resigned from LOA |
| Gallaway, Sherri | Cafeteria Assistant/ CHS/2.0 | 10/06/2014 | Voluntary Resignation |
| Herbert, Sandra | Sr Library Clerk/Neal Dow/5.5 | 10/29/2014 | PERS Retirement |
| Herbert, Sandra | Library Media Assistant/Neal Dow/2.5 | 10/29/2014 | PERS Retirement |
| Kelley, Keith | Telecommunications Specialist/M & O/8.0 | 10/10/2014 | PERS Retirement |
| Reyez-Yanez, Karen | School Bus Driver-Type 2/Transportation/7.0 | 9/14/2014 | Voluntary Resignation |
| RESIGNED ONLY POSITION | ON LISTED | | |
| Coogan, Matthew | Campus Supervisor/FVHS/3.9 | 9/14/2014 | Increase in Hours |
| Coogan, Matthew | Campus Supervisor/FVHS/1.3 | 9/14/2014 | Voluntary Resignation |

| Coogan, Matthew | Campus Supervisor/FVHS/1.0 | 9/14/2014 | Voluntary Resignation |
|------------------------|---|-----------|-----------------------|
| Coogan, Matthew | Campus Supervisor/FVHS/1.0 | 9/14/2014 | Voluntary Resignation |
| Corcoran, Carla | IPS-Healthcare/MJHS/5.5 | 9/28/2014 | Increase in Hours |
| Dugan, Jeanne | Cafeteria Assistant/CJHS/1.5 | 9/28/2014 | Increase in Hours |
| Frost, Catherine | Instructional Assistant/Hooker Oak/3.0 | 9/28/2014 | Re-employment |
| Hassett, Debra | Cafeteria Assistant/Bakery/3.0 | 9/21/2014 | Increase in Hours |
| Hernandez, Lucita | Cafeteria Assistant/Marigold/2.5 | 9/30/2014 | Increase in Hours |
| Jenkins, Scott | IA-Special Education/Hooker Oak/6.0 | 9/17/2014 | Increase in Hours |
| Poe, C. Renee | Cafeteria Satellite Mgr/CCDS/6.0 | 9/18/2014 | Increase in Work Year |
| Whitman-Hall, Brittany | IPS-Classroom/Loma Vista/4.0 | 9/10/2014 | Increase in Hours |
| Wilson, Lauren | IPS-Classroom/Loma Vista/4.0 | 9/14/2014 | Increase in Hours |
| Wong Espinal, Marlia | IA-Bilingual/CJHS/4.0 | 9/21/2014 | Increase in Hours |
| Wong Espinal, Marlia | IA-Bilingual/CJHS/1.0 | 9/21/2014 | Voluntary Resignation |
| Wootten, Rebekah | IPS-Healthcare/Loma Vista/4.0 | 9/21/2014 | Increase in Hours |
| Yates, Elsie | Cafeteria Satellite Mgr/Parkview/6.0 | 9/16/2014 | Increase in Hours |

(Consent Vote)

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10. **DISCUSSION/ACTION CALENDAR**

ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION

Consider Approval of Minutes of Regular Session on September 17, 2014, and 9.1.1. Special Session on October 1, 2014

At 6:52 p.m. Board Member Hovey stated she was absent from the October 1, 2014, meeting, so was abstaining from the vote. She then moved to approve the Minutes from September 17, 2014; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

Board Clerk Robinson moved to approve the October 1, 2014, Minutes; seconded by

Board Member Griffin.

AYES: Kaiser, Robinson, Griffin

NOES: None ABSTAIN: Hovey ABSENT: Thompson

10.1. EDUCATIONAL SERVICES

10.1.1. <u>Information</u>: Computers for Classrooms – Status Report

At 6:53 p.m. Director Jason Gregg presented a status report on items received from Computers for Classrooms for the first quarter of the 2014-15 school year.

10.1.2. <u>Information</u>: Accountability Progress and CAASPP Results Update

At 6:55 p.m. Director Michael Morris presented an update on Accountability Progress and California Assessment of Student Performance and Progress (CAASPP) results.

10.1.3. Discussion/Action: Resolution 1262-14, Red Ribbon Week Proclamation

At 7:03 p.m. Assistant Superintendent Dave Scott presented information on Resolution 1262-14, the Red Ribbon Week Proclamation. Board Member Griffin moved to approve Resolution 1262-14; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2. BUSINESS SERVICES

10.2.1. Discussion/Action: 2013-14 Unaudited Actual Financial Statements

At 7:07 p.m. Assistant Superintendent Kevin Bultema and Directors Connie Cavanaugh and Jaclyn Kruger presented a PowerPoint on the 2013-14 Unaudited Actual Financial Statements and addressed questions. Board Member Hovey moved to approve the 2013-14 Unaudited Actual Financial Statements; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2.2. <u>Discussion/Action</u>: Phase 1D Cable Infrastructure Upgrades at Bidwell Jr. High Facilities Master Plan Quick Start Technology Project

At 7:33 p.m. Director Julie Kistle provided background information, presented information on the bids received, and recommended that KS Telecom be awarded the contract for the Phase 1D cabling infrastructure upgrades at BJHS. Board Member Hovey moved to approve the recommendation to award KS Telecom with the contract; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2.3. <u>Discussion/Action</u>: Bidwell Jr. High Modernization Project

At 7:38 p.m. Director Julie Kistle provided background information on the three agenda items (10.2.3., 10.2.4., and 10.2.5.) regarding Jr. High Modernization projects. She then introduced Laura Knauss with Lionakis Architects, who presented a PowerPoint of the design schematics for the Bidwell Jr. High project and addressed questions. Board Clerk Robinson moved to approve the schematic plans for the BJHS project and direct staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval; seconded by Board Member Griffin.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2.4. <u>Discussion/Action</u>: Chico Jr. High New Science Building and Modernization Project At 7:58 p.m. Director Julie Kistle explained that the CJHS project is the most challenging of the three campuses as it includes new construction and modernization

while school is in session. She introduced Haley Gipe, with Darden Architects, who presented a PowerPoint showing the timeline and design schematics for the Chico Jr. High project and addressed questions. Board Member Griffin moved to approve the schematic plans for the CJHS project and direct staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2.5. Discussion/Action: Marsh Jr. High New Science Building Project

At 8:08 p.m. Director Julie Kistle introduced Tim DeWitt with Rainforth Grau Architects who presented a PowerPoint of design schematics for the Marsh Jr. High project and addressed questions. Board Member Hovey moved to approve the schematic plans for the MJHS project and direct staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval; seconded by Board Member Griffin.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.3. HUMAN RESOURCES

10.3.1. <u>Discussion/Action</u>: Student Calendar

At 8:23 p.m. Assistant Superintendent Bob Feaster noted CUSD is in the last year of a three (3) year cycle of the student calendar. He presented the proposed timeline for the development and decision regarding student calendars and noted this was a discussion/action item in case the Board would like to make any suggestions. Board Members unanimously agreed that staff should move ahead with plans for the three year cycle. Assistant Superintendent Feaster noted a link would be placed on the CUSD website for input.

11. ITEMS FROM THE FLOOR

At 8:30 p.m. Board President Kaiser recognized the CSUC students who had attended the meeting. Board Member Griffin suggested that a Discussion/Action Item be added to the November 19 Board Agenda regarding CSBA's *Guidelines for Fair and Orderly Board Meetings* and *Nominations and Elections of Officers*. All Board members present approved the suggestion.

12. ANNOUNCEMENTS

At 8:35 p.m. There were no announcements.

13. ADJOURNMENT

At 8:35 p.m. Board President Kaiser adjourned the meeting.

APPROVED.

:mm

Administration